Page 1: copy of your ID or passport

Page 2: home address

Page 3:

1) copy of your debit card on which we can see your IBAN + name OR an offcial IBAN document from your bank (copy/paste the info is not enough, needs to be an official doc).
2) Postal address of your bank
3) BIC or SWIFT code

Page 4: total amount to be reimbursed
If you have expenses in several currencies add the total for each currencies separately.

Page 5 and beyond: copy of all the tickets of each expense

Reimbursment